



INSTITUT PERHUTANAN TROPIKA DAN PRODUK HUTAN
INSTITUTE OF TROPICAL FORESTRY AND FOREST PRODUCTS (INTROP)

DECLARATION OF LABORATORY USAGE

DIRECTOR

Institute of Tropical Forestry & Forest Products (INTROP)
 Universiti Putra Malaysia
 43400 UPM Serdang
 Selangor Darul Ehsan

Date : __ / __ / ____

Prof.,

With all due respect, I am now ***declare/not declare** that I am ***ready/not ready** to abide all rules and regulations made by Institute of Tropical Forestry & Forest Products (INTROP) related to the laboratory usage within and/or after office hour, include weekend and public holidays. I am now responsible to everything and/or any damage(s), equipment lost and/or accessory(s), repair expenses on my negligence and/or other charge(s) which may arise, include the safety of myself and the premise along my presence at the laboratory as details below :

Full Name : _____
 IC No. : _____ Matric No. : _____
 Position : _____ HP No. : _____
 Email : _____
 Estimation Date : From _____ to _____
 Estimation Time : From _____ to _____
 Laboratory to Use : _____
 Equipment : 1. _____
 2. _____

Thanks.

Signature of Applicant,

Full Name :

Date :

PART : APPROVAL (Fill up by Lab Coordinator)

Application is APPROVED (Note : _____)

Application is NOT APPROVED

Duplicate key is SUPPLIED (Note : _____)

Duplicate key is NOT SUPPLIED

Approved by,

Name :

Position:

Date :